

TAILORED INDUCTION, CONTRACTOR AND SITE MANAGEMENT TOOLS TO SHARPEN AND OPTIMISE YOUR BUSINESS





WELCOME

ABOUT US

LinkSafe is a leading global specialist in compliance management solutions. Our solutions assist organisations in mitigating risk exposure by ensuring that everyone who comes on site is pre-qualified, inducted and compliant.

- Established in 2005
- Australian Owned & Operated
- Strong Customer Service Focus
- Dedicated Account Management Team
- Agile In-House Development Team

We're here to partner with your business and help you automate all that work you've been spending hours on.

BACKGROUND

LinkSafe has been providing software solutions for businesses of all sizes and across numerous industries. Our team is dedicated to personal and proactive service to ensure all online solutions provide excellent outcomes for our clients.

We have:

- Over 1 million inductions
- Over 200,000 records being monitored
- Solutions implemented in Australia, NZ, USA, Canada, Asia Pacific and growing daily



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**"The LinkSafe team provides exceptional service.
I couldn't fault them – they deliver."**

Richard Dovison,
Corporate Services Director, Landmark





"Right from our first interactions, LinkSafe have been fantastic to deal with, always responsive and proactive. From an admin perspective the system is simple to manage. It reduces the manual nature of the process, removes the requirements for field staff to perform inductions and enables contractors to complete inductions prior to attending site."

Peter Kesson,
Safety, Health & Well-being Coordinator for Goulburn Valley Water



THE SOLUTIONS



CONTRACTOR
MANAGEMENT



INDUCTION
MANAGEMENT



SITE
MANAGEMENT



VISITOR
MANAGEMENT



INCIDENT
MANAGEMENT



HAZARD
MANAGEMENT

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CONTRACTOR MANAGEMENT

LinkSafe's simple tools save you time and money by managing your contractor compliance online



STOP WORRYING ABOUT MANAGING YOUR CONTRACTORS:



NO MORE KEEPING TRACK OF COMPLIANCE ON THE CALENDAR:

Monitor critical expiry dates with simple automated reminders.



ACCESS COMPLETE AND UP TO DATE INFORMATION ON THE GO:

Log in using your tablet or phone to manage your contractor compliance.



PROMPT YOUR CONTRACTORS TO UPDATE THEIR DETAILS:

Our software lets your contractors know when they need to provide information to stay compliant meaning you no longer have to!

MANAGE YOUR CONTRACTORS AND MEET YOUR COMPLIANCE OBLIGATIONS QUICKLY AND EASILY

If your contractors aren't fully compliant — and you can't demonstrate clear and up to date records to prove it — your business can run into big trouble.

That's why LinkSafe is pleased to offer you a new, smarter way to manage your company's contractor compliance.

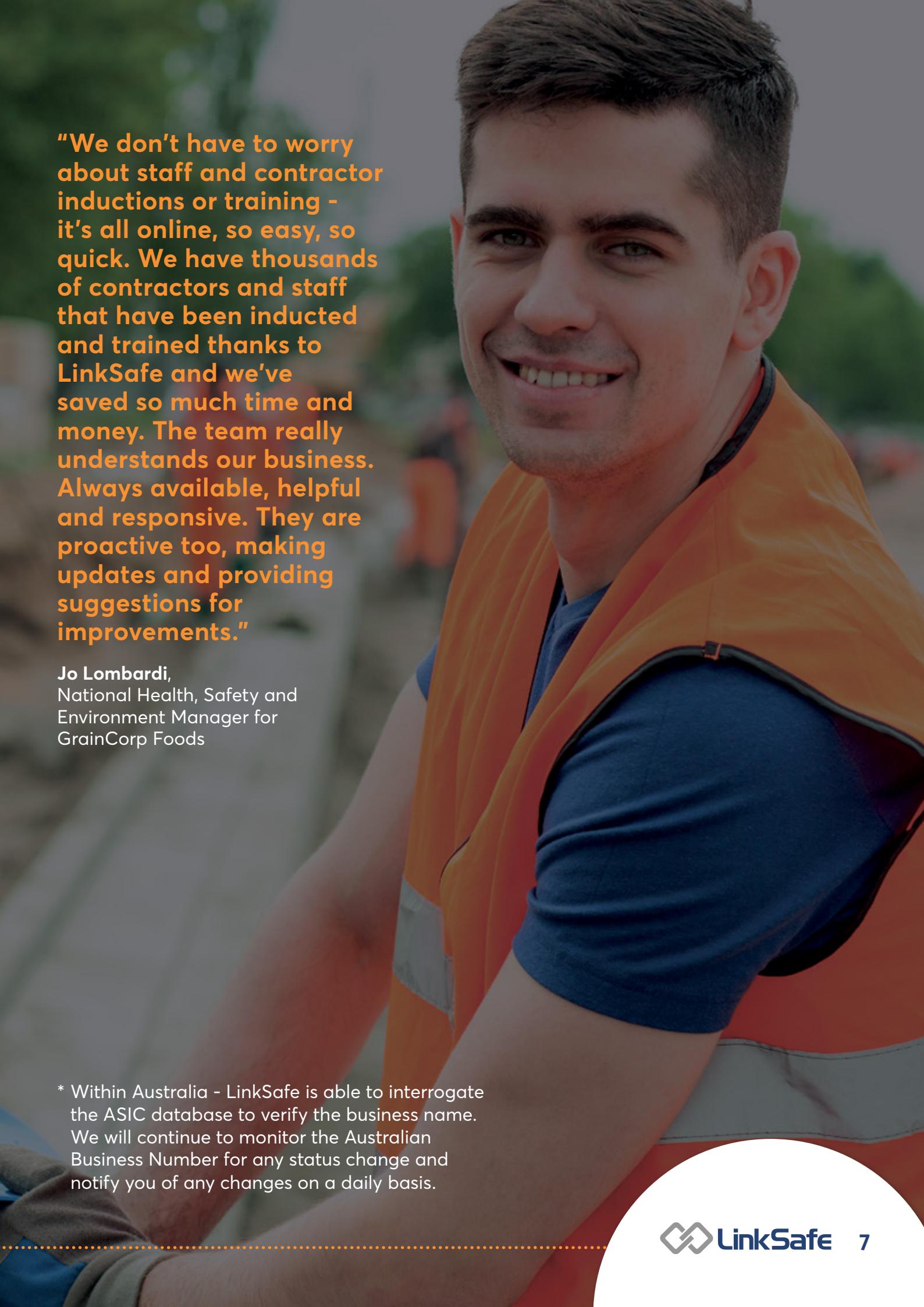
CHOOSE THE BEST MODEL FOR YOUR BUSINESS

Our contractor management software gives you three ways to keep track of your company's contractors.

You select the level of service you require:



- 1** We can train you to use our system to pre-qualify and track contractors yourself.
- 2** One of LinkSafe's specialist consultants can pre-qualify them on your behalf (contractor pays an annual fee).
- 3** Our consultants will pre-qualify and manage them and we can invoice you instead.

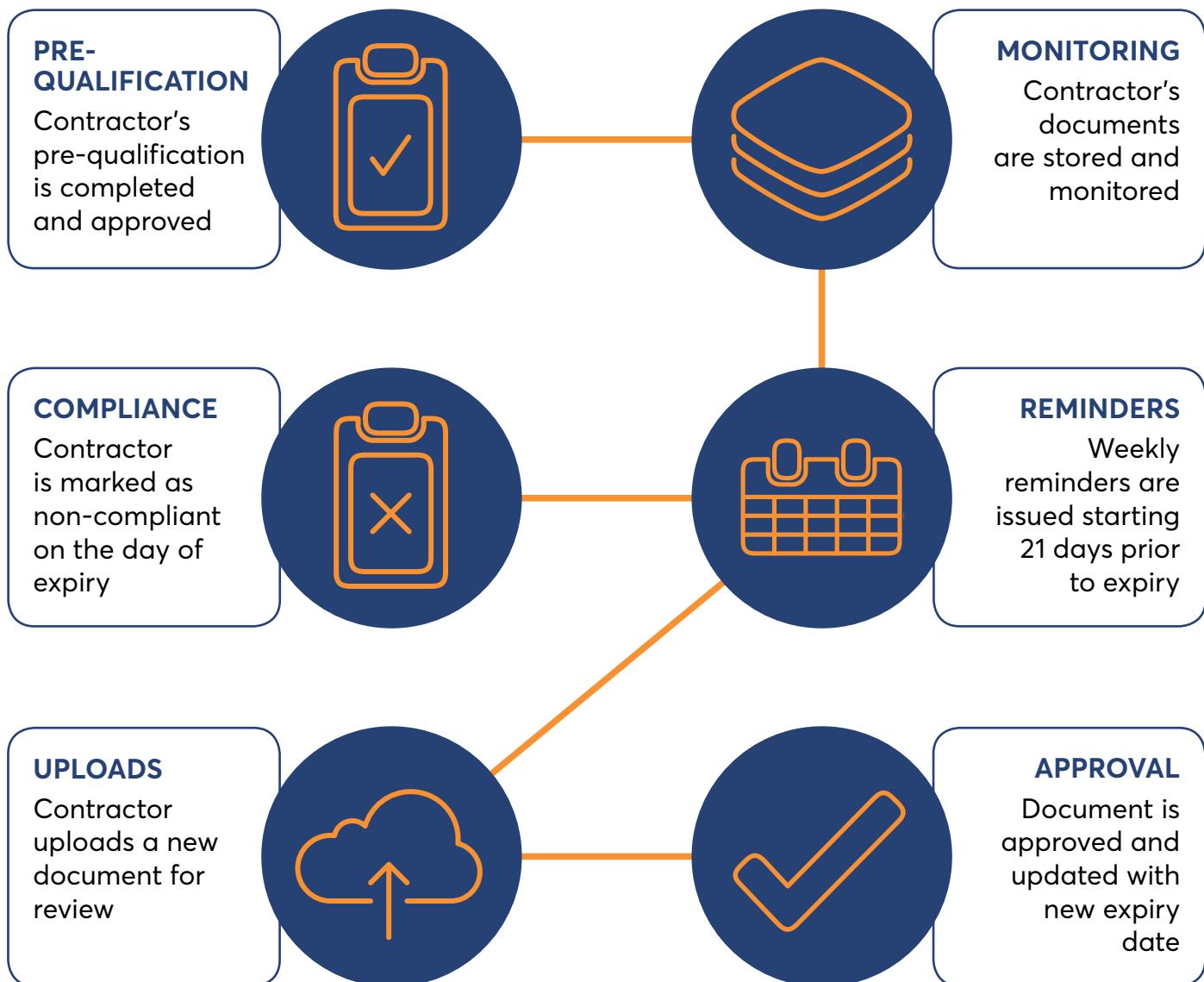


"We don't have to worry about staff and contractor inductions or training - it's all online, so easy, so quick. We have thousands of contractors and staff that have been inducted and trained thanks to LinkSafe and we've saved so much time and money. The team really understands our business. Always available, helpful and responsive. They are proactive too, making updates and providing suggestions for improvements."

Jo Lombardi,
National Health, Safety and Environment Manager for GrainCorp Foods

* Within Australia - LinkSafe is able to interrogate the ASIC database to verify the business name. We will continue to monitor the Australian Business Number for any status change and notify you of any changes on a daily basis.

CONTRACTOR MANAGEMENT



**LINKSAFE IS YOUR
CONTRACTOR
MANAGEMENT PARTNER
(NO CALL CENTRE)**

LinkSafe exists to help your business become more efficient, across the board.

We know how much time you can end up spending chasing up contractors the old way.



"We've had over 60,000 completed training courses, thanks to the simplicity and support of the LinkSafe online induction system."

Richard Dovison,
Operational Risk and
Agency Director, Landmark

INDUCTION MANAGEMENT

LinkSafe's intuitive tool saves you time and money by moving your induction process online



INDUCT PEOPLE FASTER AND MORE CONSISTENTLY THAN EVER

PROCESS INDUCTEES ONLINE, FROM ANYWHERE:

The days of making induction appointments at your office are over. Induct online using a computer, tablet or phone.



REQUEST AND RECORD REQUIRED DOCUMENTS AUTOMATICALLY:

Set up your online induction portal to request and capture everything you need from your inductee.

CUSTOMISED AND BRANDED TO REFLECT YOUR BUSINESS:

Customise the tool to look and feel consistent with your company's existing brand (it won't look like you're using third-party software).

EVERY DOCUMENT, LICENSE AND ACCREDITATION. SUBMITTED DIGITALLY. MONITORED AUTOMATICALLY.

With LinkSafe's Induction Management tool, you no longer have to set up face-to-face meetings, or manually record the necessary documentation.

Our user-friendly online tool means you can now request and capture everything you need from inductees digitally, including trade-based qualifications and other requirements.

CONTENT



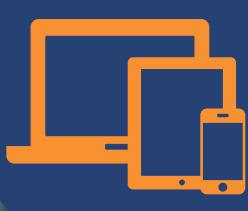
WE TAKE YOUR
INDUCTION CONTENT TO
UPLOAD AND FORMAT
FOR ONLINE USE ...

PORTAL



... TAILOR A WEB
PORTAL FOR INSTANT
RECOGNITION BY
INDUCTEES ...

ONLINE



... AND THE RESULT
IS YOUR INDUCTION
ONLINE





Inductions that can be done anytime, anywhere on your inductee's Mac, PC, tablet or phone. All with fixed rates with unlimited access.

WHS/OHS regulations require all contractors, staff and volunteers to be inducted before they start work.

INDUCTION MANAGEMENT

LINKSAFE WILL GUIDE YOU THROUGH A SMOOTH TRANSITION INTO DIGITAL INDUCTION MANAGEMENT

- 1** You'll have one of our specialists work with you to set up the tool exactly to your requirements. This includes custom forms and company branding.
- 2** We've tested and perfected our Induction Management tool to ensure users from every background can easily navigate.
- 3** Compliance and records maintenance will become easier because everything you need is kept in an updated, centralised online environment you can access from anywhere.



"Previously we did everything manually, costing us time and money with logistics of staff time – attendance and trainers, admin time with data entry, probably about 10 hours every week!"

Ian Rooney,
Contracts Manager, Melbourne Fire Brigade

SITE MANAGEMENT

NEVER ALLOW A NON-COMPLIANT INDIVIDUAL ON YOUR WORK SITE AGAIN

WHY:

If your contractors aren't fully compliant — and you can't demonstrate clear and up to date records to prove it — your business can run into big trouble.

That's why LinkSafe is pleased to offer you a new, smarter way to manage your company's contractor compliance.

SCAN IN, SCAN OUT:

Anyone coming onto your site can scan their ID. Our system ensures they only get in if they're registered and compliant.

NO MORE MANUAL CHECKS ON-SITE:

A simple app allows you to monitor and approve site visits.

EASILY MANAGE MULTIPLE LOCATIONS:

Monitor and record who's working where from head office — or your laptop or tablet if you're out on the road.

MONITOR EVERY MOVEMENT IN AND OUT OF YOUR SITE ONLINE:

LinkSafe's Site Management solution means you no longer have to worry about having unregistered or non-compliant personnel at your work sites.

Either a free-to-download app (available on both iOS and Android) or a QR based self sign-in means you can instantly verify compliance on all sites.

PERMITS:

Ensure your contractors have the necessary high risk work permit during the sign in process utilising the LinkSafe Permit Management Solution.

The system requests and captures risk assessments and Safe Work Method Statements and administers safety questionnaires where applicable.

ASSET REGISTER:

Easily keep track of keys, tools, cards etc. through the site register.



SITE MANAGEMENT

MINIMISES YOUR RISK WITH OUR SITE MANAGEMENT TOOL

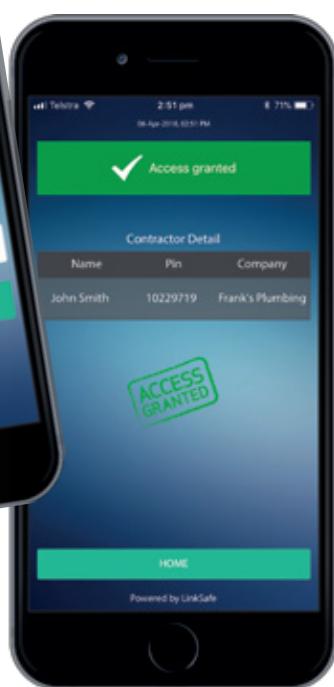
Our Site Management tool gives you a formalised online method for capturing everything you need to safely manage your work sites and the individuals visiting them.

1

Every single movement in and out of your work sites goes into your online database. This gives you a fully searchable and reportable site management history.

2

The tool's instant compliance checks remove the need to manually check insurances, inductions and licenses. And if there are any issues that require your attention, you can attend to them from head office or remotely — without having to visit the site in person.



"It reduces the manual nature of the process, removes the requirement for field staff to perform inductions and enables contractors to complete inductions prior to attending site."

Peter Kesson, Safety, Health & Well-being Coordinator
for Goulburn Valley Water



VISITOR MANAGEMENT

LinkSafe's intuitive online tool centralises and streamlines your company's Visitor Management

AUTOMATE YOUR VISITORS' CHECK-IN:

Your visitors now simply select their contact from a list on a tablet and alert you to their arrival (no manual reception).

ENSURE EVERY VISIT IS SAFE:

Use the app to display specific safety inductions for your site, so your visitors accept and sign before entering.

REMOTELY MONITOR EVERY SITE VISIT DETAIL:

Monitor and record who's visiting where from head office — down to the exact entry point to your work site.

MONITOR EVERY VISIT TO YOUR COMPANY'S SITES ONLINE:

LinkSafe's Visitor Management tool means you can now monitor who's visiting your work sites faster and more efficiently than ever.

This free-to-download app (available on both iOS and Android) eliminates the need for a manual reception facility.



FORGET MANUAL INDUCTIONS AND VISITOR PASSES

Our Visitor Management tool gives you a formalised online method for capturing everything you need to safely and efficiently bring visitors to your work sites.



1

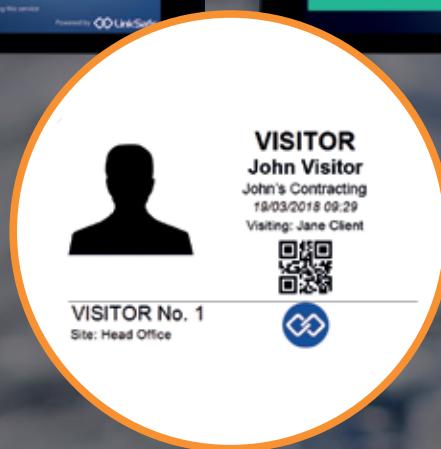
Set up as many sign-in points as you need. No matter where your visitor logs in, their contact will receive specific details of their location.

2

Either iOS or Android devices will work with our Visitor Management tool. That means your visitor, their contact and your head office can conveniently view and manage the visit.

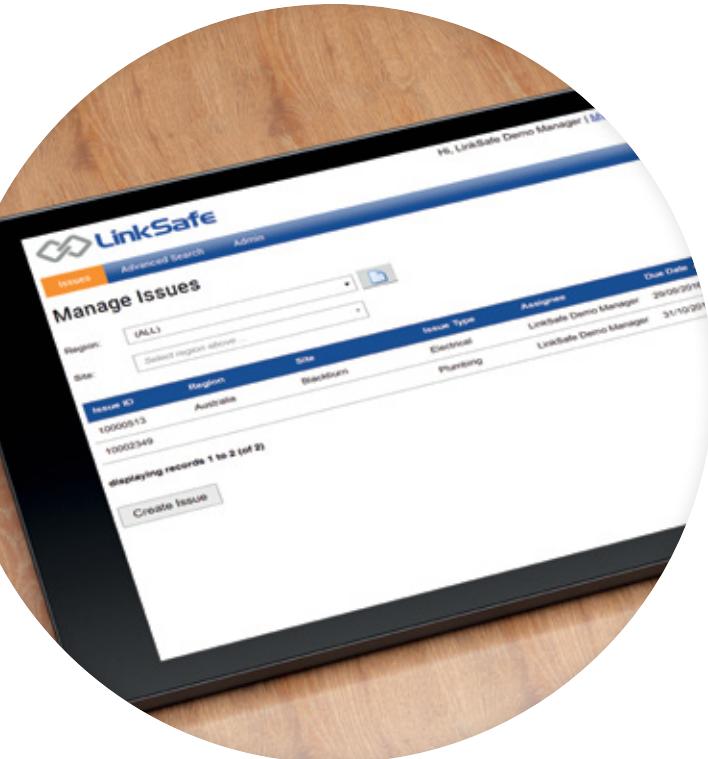
3

Ensure safety by being able to deliver prompts and alerts to those on site, whilst gathering photo IDs and signatures. The tool automatically prepares a wearable visitor pass.



HAZARD MANAGEMENT

LinkSafe's intuitive tool saves you time and money by reporting and recording hazards online



COMPLETE AND UP TO DATE HAZARD VISIBILITY:

Our Hazard Management tool means you're ALWAYS on top of the hazards threatening your business.

UPLOAD AND SHARE MEDIA (NO MORE MESSY EMAIL CHAINS!):

Your team can view and post documents, images and videos for your records and auditing purposes.

PROTECT YOUR COMPANY FROM CORPORATE RISK:

Automate your hazard checks and logically archive your solutions to guard against workplace safety investigations.

Hazard reporting and audits are vital to both your business's day-to-day running and its long-term health.

LESS TIME SPENT EMAILING AND MANUALLY UPDATING

Our Hazard Management System gives you a formalised system that you can customise to fit your specific processes and requirements.

- 1** Any device can work with this software meaning everyone takes ownership for understanding existing hazards and reporting on new ones.
- 2** The system generates email notifications to the users you nominate. So when a hazard needs to be checked or audited, you can be sure the necessary personnel will know what to do, and when.
- 3** Your reporting and auditing will be painless. Every relevant action and resolution in your hazard management process will be tracked and recorded. So you can generate reports from your single up to date database.



ENTRY LOG

Log hazard and assign to a user for action



NOTIFICATIONS

System sends a notification to the user



ACTIONS

User takes required actions



INFORMATION

Adds comments and information



WORKFLOW

Hazard re-assigned to another user

REPORTS

Generate reports when required



INCIDENT MANAGEMENT

LinkSafe's intuitive tool saves you time and money by moving your incident reporting online

REPORT INCIDENTS TO YOUR WHOLE TEAM STRAIGHT AWAY.

COMPLETE AND UP TO DATE INCIDENT REPORTING:

Our Incident Reporting tool means you're ALWAYS across the incidents that occur in your workplace.

UPLOAD AND SHARE MEDIA (NO MORE MESSY EMAIL CHAINS!):

Your team can view and post documents like doctor's reports to your centralised Incident Reporting platform.

SMOOTHLY TRANSITION FROM YOUR EXISTING SYSTEM:

LinkSafe's intuitive software digitises your current Incident Reporting documentation and replicates that process.

FORGET MESSY EXCEL SPREADSHEETS AND EMAIL CHAINS:

Imagine having everyone in your company able to report and review incidents across your operation in real time.

Think of the time that would save you. Not to mention the peace of mind that comes with not having to follow up multiple personnel — and manually record everything — every time there's an incident.



SEND AUTOMATED EMAIL AND SMS NOTIFICATIONS TO REQUIRED PERSONNEL

1

Any device can work with this software meaning everyone takes ownership for reporting and reviewing incidents.

2

The system lets you set up different levels of access for different users. Your administrators can have full visibility of every incident report, while other users may only have limited access. This allows you to protect your integrity and privacy.

3

All your incident reporting evidence will be in one centralised, up to date place. You no longer need to manually keep records or nag individuals to follow up.

ENTRY LOG

User logs incident and specifies escalation level



ALERTS

Alerts are sent via SMS or email to the appropriate contact

REPORTS

Generate reports when required



REVIEW

Contact person reviews information

ATTACH

Attach and manage all required documents or media and other relevant details relating to the incident



RESOLUTION

Close or forward for further investigation





SYSTEM INTEGRATION

- Third party systems integration
- Web Service APIs for linking to your Work Order and Maintenance Management Systems
- Live compliance data available in real-time in your existing systems
- Countless integration options with your existing systems

DATA AND SECURITY GUARANTEE

- All LinkSafe data is stored on IBM's SoftLayer data centres in Melbourne and Sydney
- All servers are physical servers dedicated entirely to LinkSafe
- All data remains in Australia – no data is replicated and shared offshore
- No data is sold to 3rd party organisations
- All SoftLayer facilities are monitored 24x7 for both network and on-site security
- SoftLayer data centres are compliant with all industry standards
- BitLocker disk-level and per-file encryptions are used along with Advanced Encryption Security (AES) 256-bit encryption on uploads along with a Transport Layer Security (TLS) protocol. All connections are established using 256-bit keys
- You remain the sole owner of all data



OUR PROMISE

We promise our solutions will save you time and money.

Our proven software is as powerful as it is reliable.

It helps you move your business away from the old, time-consuming manual methods and into a more efficient, accessible and reliable era.

We're sure you'll see big improvements FAST.

In fact, we're so sure that our software will save your company time and money, if you DON'T feel it has benefited your business, we'll give you a complete refund on your annual hosting at any time in your first 90 days as a LinkSafe client.





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